Review Report:
I have included example text for the review report template based on the countries reviewed this year and updated the guidance boxes to reflect recommendations from last review.

Transcript:
For the transcript I have been a bit more radical and tried to take into account requests and learning from the last review, where it was felt that the transcripts were too complex and did not support the review report writing!! I have experimented with a sectoral matrix in “SectoralChecklist “ which allows the expert to fill in and manage key findings for each sector and element (transparency, methods, uncertainty etc). This will help provide a checklist for the reviewer on the elements to review as well as show what has been reviewed and what has not through the review and as a record after.. Further elaborations of issues can then be done in the “SectoralElaborationofIssues” sheet in the same way as usual for the transcript. This sheet the “SectoralElaborationofIssues” would carry the stage 2 questions and Party responses for each sector..

The Generalist transcript is pretty much standard format but now has some predetermined categories in line with the review report.

Justin Goodwin
30 April 2009