



13TH JOINT EIONET AND TASK FORCE ON EMISSION INVENTORIES AND PROJECTIONS MEETING

14th – 15th May 2012, Bern, Switzerland

Dear Colleagues,

It is a great pleasure to invite you to the 13th joint meeting of the EIONET (European Environment Information and Observation Network) and EMEP Task Force on Emission Inventories and Projections (TFEIP). We are very grateful to Switzerland's Federal Office for the Environment, Division of Air Pollution, who will be hosting us.

This year also marks our 20th anniversary, and so we are planning a small celebration.

The meeting will take place at the Hotel Kursaal (<http://www.kursaal-bern.ch/en/home>) in Bern, and directions and travel information are attached.

The main objectives of the meeting include to receive an update concerning the revision of the Gothenburg Protocol and consequences for emission reporting, discussing the 2012 EMEP/EEA Guidebook update, hearing about the 2010 emission datasets that were reported, discussing proposals for a new EMEP grid, and to receive presentations on recent verification studies. We are also arranging for expert support to be provided to people wanting to bring and discuss emissions data from their national inventories.

If you would like to attend the meeting, all participants should register online at the following link: <https://www.surveymonkey.com/s/TFEIP2012>. Attendees who are nominated Eionet representatives are requested to indicate this during the on-line registration. Attached you will also find the draft Agenda. Finalised documentation will be circulated in due course, and made available from the TFEIP website (<http://tfeip-secretariat.org/>).

Participants will need to arrange accommodation themselves (a list of hotels is provided in the accompanying Practical Information). We recommend booking hotels early. Participants who need a visa to enter Switzerland should provide the contact details of the respective embassy where the visa request letter must be sent (see the on-line registration form).

TFEIP Workshop: Improving POPs Inventories, 16th May

We will be holding a workshop on Wednesday 16th May at the same venue as the EIONET/TFEIP meeting. This workshop will present some recent developments in POPs emission inventory methodologies, but the main focus will be to pair up people who want to improve their national POPs emission inventories with emission inventory experts. We hope that this support will directly deliver improvements to national POPs emission estimates.

An overview of the workshop Agenda is included with this invitation, and registration is incorporated into the registration for the TFEIP (as explained above). The EEA has a limited amount of travel funding to support participants at the POPs workshop on the 16th. Please indicate on the registration form if you would like to apply for this. You will receive confirmation from EEA if funding is available.

Information for EEA EIONET representatives

Reimbursement: Travel and per diem expenses for two days will be refunded for **one** EIONET representative from each of the EEA member and West Balkan countries. While attendance by more than one nominated EIONET country representative is warmly welcomed, please note that reimbursement of travel costs will only be paid to one representative per country for the 2-day joint TFEIP-EIONET meeting. The nominated PCP/NRC representative eligible for reimbursement shall be decided by the National Focal Point (NFP). The NFP is requested to confirm the nomination directly to catherine.brytygier@eea.europa.eu.

EIONET representatives from the EEA-32 member and West Balkan countries should complete the online meeting registration form by **13th April 2012**. Additional documents will be sent to the Eionet NRC representatives. Please read the guidelines concerning reimbursement, fill in the relevant forms for reimbursement expenses and bring these to the meeting together with the original boarding passes/tickets of your travel. Remember to keep all tickets etc. if you require reimbursement.

For questions concerning the reimbursement procedures for EIONET representatives, please send a mail to: catherine.brytygier@eea.europa.eu.

We look forward to seeing you in Bern!

TFEIP/EIONET Chair Panel
Chris Dore (UK)
Martin Adams (EEA)
Kristina Saarinen (Finland)

Attached with this invitation please find:

- An overview of the agenda for the TFEIP/EIONET meeting (14th – 15th May)
- An overview of the agenda for the POP Workshop (16th May)
- Practical information on hotels and local transportation